



Ref: NIU/OCOE/2017/031

Date: 25/10/2017

NOTICE FOR STUDENTS

Sub: Submission of Examination Forms for the Odd Semester Examination December 2017.

It is hereby being informed, intimated and notified to all the students that their **examination forms** for **December 2017 Examinations (Main and Back Paper)** are available in their respective Schools/Departments. They are required to obtain the Examination form from the department.

The completely filled main examination form must be submitted to the department after getting the **NO DUES** from the accounts.

The back paper form should be submitted in the department after depositing the requisite fee @ **Rs. 750/-** per paper in the accounts office. The copy of the receipt should be attached with the back paper form.

Students must submit the Examination forms as per following schedule

The Last date of Submission (without late fine) - November 13, 2017

The Last date of Submission (With late fine of Rs 1000/-) - November 28, 2017

Afterwards Rs 2000/- fine will be charged.

(Do not approach the authorities for waiving off the fine)

You are instructed to fill up the form before last date to avoid any inconvenience.

Prof. (Dr.) Alok Kumar

Controller of Examinations

CC: Hon'ble Chairman for kind information
Pro Chancellor for kind information
Vice Chancellor for kind information
Registrar for kind information
All Directors/HOD with request to inform the students
Accounts Section for necessary action.
All Notice Boards