



# **NOIDA INTERNATIONAL UNIVERSITY**

## **GAUTAM BUDDH NAGAR**

### **Degree/Diploma**

1. A degree/diploma is issued to the candidates who have successfully completed their course. The following documents are required to be submitted on e-mail [examination@niu.edu.in](mailto:examination@niu.edu.in) or by hand in examination section:-

(a) Application form **(Form-1)** duly completed and affixed self-attested latest photograph.

(b) Self-attested photocopies of :-

(i) The final year statements of Grades/Marks for the present degree.

(ii) The previous degree/marks sheet (If pursued PG course)

(iii) 10+2/Intermediate marks sheet.

(iv) High School marks sheet.

(v) Copy of Passport (In case of Foreign Students)

(c) Payment receipt non refundable fee of Rs. 2500/- (Rupees two thousand five hundred only). The fee can be paid in the university account office or online

Noida International University, ICICI Bank

Account No. 025305007799,

IFSC :ICIC0000253)

or by any other online means available on the university website

(d) Authorization letter (In case collected by others) alongwith ID proof of authorized person.

2. Degree in advance (prior to convocation) may be issued under extraordinary circumstances i.e. To pursue higher study abroad or To take up residence abroad. The self-attested copy of admission letter/other relevant document as proof of pursuing higher study abroad or self-attested copy of passport/visa as proof to take up residence abroad is to be enclosed. For this purpose, Affidavit and declaration are also to be submitted **(Form-2 to 5 as applicable)**.

3. In case student requires degree by speed/registered post, postal charges will be paid by the student in addition to the degree fee (Rs. 200/- within India and Rs. 2000/- for abroad). Address at which documents are required, must be neatly written in application form in CAPITAL LETTERS with correct PIN code.

4. In case of loss or any damage in postal, this university will NOT be responsible.

5. Degrees of the current year will be available after convocation only.

6. Student must ensure that they have cleared all the dues before submitting the application.

7. For any query please contact on Mob No-7840099626 or write to [examination@niu.edu.in](mailto:examination@niu.edu.in) .



# NOIDA INTERNATIONAL UNIVERSITY GAUTAM BUDDH NAGAR



### DEGREE APPLICATION FORM

In Person	<input type="checkbox"/>	In Absentia	<input type="checkbox"/>
-----------	--------------------------	-------------	--------------------------

(Tick whichever is applicable.)

- NAME OF THE CANDIDATE. \_\_\_\_\_  
(IN BLOCK LETTERS AS REGISTERED FOR THE UNIVERSITY EXAMINATION)
- MOTHER'S NAME. \_\_\_\_\_
- FATHER'S NAME. \_\_\_\_\_
- GENDER. \_\_\_\_\_ 5. DATE OF BIRTH. (DD/MM/YYYY) \_\_\_\_\_
- UNIVERSITY PRF NUMBER. \_\_\_\_\_ YEAR OF ADMISSION. \_\_\_\_\_ PASSING YEAR. \_\_\_\_\_
- TOPIC OF THE THESIS. \_\_\_\_\_  
(For Ph. D only)
- NAME OF THE SCHOOL. \_\_\_\_\_
- COMPLETE ADDRESS FOR CORRESPONDENCE WITH PINCODE. \_\_\_\_\_  
\_\_\_\_\_ NATIONALITY. \_\_\_\_\_
- PASSPORT NO. \_\_\_\_\_ AADHAR NO. \_\_\_\_\_
- MOBILE NUMBER. \_\_\_\_\_ EMAIL-ID. \_\_\_\_\_

### DETAILS OF EXAMINATION PASSED

Roll Number..... Enrolment number.....  
 Program..... Branch.....

CGPA(1)	CGPA (2)	CGPA (3)	CGPA (4)	CGPA (5)	FINAL CGPA	DIVISION

### High School

Passing Year	CGPA / Percentage	Board

### Qualifying Course (Intermediate/Graduation/Post Graduation) whichever is applicable.

Passing Year	CGPA / Percentage	Course	Board / University

DATE:

(Signature of the candidate)

### FOR OFFICE USE ONLY

Application.SL. No. \_\_\_\_\_

Signature of the Authorized Person

### Enclosures

- Self-attested Photocopy of the final year Statements of Grade/Marks for the present degree.
- Self-attested Photocopy of the 10+2 marks sheet and /or previous Degree / Course of studies (whichever is applicable).
- Self-attested Photocopy of High School Mark-sheet / Certificate.
- Degree fee Payment Receipt of Rs. 2500/- from acct section. If paid online, please attach transaction Id.
- Student Should Submit Affidavit and Declaration if receiving before convocation.
- If receiving on others behalf please Submit his/her Authorization letter & copy of his/her identity card and your identity card.
- Photocopy of Passport (In case of Foreign Students)

**(Only for Student going to pursue higher study abroad)**

**Affidavit for obtaining Degree in advance of Annual Convocation  
(On a Non-Judicial Stamp Paper of Rs. 10/-)**

I..... (Full Name of Declarant), son/daughter of  
.....Address.....  
.....having successfully completed the  
course.....Roll No  
.....Division..... in the year  
....., hereby swear and affirm that I am applying for obtaining Degree prior to  
Annual Convocation of the Noida International University, strictly for the purpose of pursuing  
higher studies abroad at .....  
(Name of the Institution and country). All documents produced in support of the same are  
genuine to the best of my knowledge.

I hereby solemnly affirm that the foregoing are true and correct statements. Solemnly  
affirmed at .....(Place) On this..... Day of ..... 20....

Signature of Declarant

(Notary/Oath Commissioner)

**(Only for Student going to pursue higher study abroad)**

**DECLARATION**

I..... (Full Name), son/daughter of.....  
Address.....have  
successfully completed..... (Course Name)  
Roll No.....Division..... in ....., (Year of  
Passing). I am going to ..... (Country Name) to pursue higher studies in  
..... (Course Name). I undertake that this is an extraordinary  
circumstance under which I essentially require my degree before convocation, failing which I will  
not be able to pursue the higher studies abroad in the academic year..... (academic  
session).

(Student signature)

Student Name .....

Course Name. ....

Institute last attended.....

I have gone through the relevant documents submitted by the applicant and have confirmed that the applicant is in need of the Degree of said course from the Noida International University before the Annual Convocation under extraordinary circumstances as the applicant is leaving the country to pursue higher studies abroad. I recommend the case of this applicant for issue of degree before the Annual Convocation.

Recommended and Forwarded

Signature of Director/HOD

(Official seal)

**Approved by**

(Registrar)

**(Only for Student going to take residence abroad)**

**Affidavit for obtaining Degree in advance of Annual Convocation  
(On a Non-Judicial Stamp Paper of Rs. 10/-)**

I..... (Full Name of Declarant), son/daughter of  
.....Address.....

.....having successfully completed the  
course.....

Roll No .....Division..... in

the year ....., hereby swear and affirm that I am applying for obtaining Degree prior to Annual Convocation of the Noida International University , strictly for the purpose to take residence abroad at ..... (Name of the country). All documents produced in support of the same are genuine to the best of my knowledge.

I hereby solemnly affirm that the foregoing are true and correct statements. Solemnly affirmed at ..... On this..... Day of ..... 20....

Signature of Declarant

(Notary/Oath Commissioner)

**(Only for Student going to take residency abroad)**

**DECLARATION**

I..... (Full Name), son/daughter of.....  
Address.....have  
successfully completed..... (Course Name)  
Roll No.....Division..... in ....., (Year of  
Passing). I am going to ..... (Country Name) to take up residence  
abroad. I undertake that this is an extraordinary circumstance under which I essentially require my  
degree before convocation, failing which I will not be able to take up residence abroad.

(Student signature)

Student Name .....

Course Name. ....

Institute last attended.....

I have gone through the relevant documents submitted by the applicant and have confirmed that the applicant is in need of the Degree of said course from the Noida International University before the Annual Convocation under extraordinary circumstances as the applicant is leaving the country to take up residence abroad. I recommend the case of this applicant for issue of degree before the Annual Convocation.

Recommended and Forwarded

Signature of Director/HOD

(Official seal)

**Approved by**

(Registrar)