

NOIDA INTERNATIONAL UNIVERSITY

Ref: NIU/OCOE/2020/009

Date: 13/08/2020

Student Notice

Attention Final Year students 2019-20

(Please read the complete instructions before filling the Back Paper Form)

This is to inform, intimated & notified to all the **Final Year (Passing Out) Students 2019-20 and Passed out students of previous batches (2017-18 & 2018-19 Only)** that **SPECIAL BACK PAPER EXAMINATIONS-ONLINE MODE** (Method details will be shared later) (For eligible candidates) are scheduled for all the semesters from **08th Sept 2020** (tentatively). The detailed schedule will be declared later on the university website. The students are advised to contact their schools / departments for the schedule.

The students who have **completed N+2 duration** and wish to apply for back papers may contact in the examination section with relevant documents.

Please follow the following instructions for filling up the form:

1. The eligible students who have submitted the back paper examination form for May 2020 Examination their Examination form for those subjects will be transferred to Special Back Paper Exams without any extra charges. They are not required to fill the form for those papers. The list will be available with HoD.
2. The students who opted out their main examination for **Offline Mode** conduct may also appear in these exam without any extra charges for final semesters paper. They are not required to fill the form. They have to come to the university as per schedule to give the exams.
3. The students are required to follow the SOPs as advised by different Govt Agencies. The students must wear the mask while coming to campus. The distance of 6 feet will be maintained and sanitization will be done.
4. The maximum number of papers any student can appear in this Online Special Back Paper Examination is equal to Maximum number of Papers in any one semester of your course duration (**e.g. if BBA students have 6 max papers in any one of the 6 Semester, they can fill 6 papers for this special Examinations**). The students who have opted for OFFLINE MODE of examination their final semester papers will not be counted in back papers.



13/08/20



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5. The Forms can be filled by downloading the Back Paper Form attached with this notification or can be obtained from the examination section on Mondays, Thursdays and Fridays.

- Deposit the fee online through the links given on the University website or can be deposited at accounts section of NIU, sent the reference to DEVENDRA.SINGH@NIU.EDU.IN (in case deposited online). A fee receipt will be sent to you using your reference no. In case of any delay in getting the fee receipt or transfer of fee examination section will not be responsible.
- Sent the scan copy of completely neatly filled exam form (email in capital letters) with fee receipt and online fee deposit reference slip (in case deposit online) to EXAMFORM@NIU.EDU.IN only in a single PDF file. In case sent to other mail id form may not be entertained. The form can also be submitted in examination section with fee receipt.

The details of the form and fees are as under:

Forms Availability in the exam section (on Mon, Thur & Friday) or can be downloaded attached with this notification: **From 13th Aug 2020**

Last date of Submission of Forms : **24th Aug 2020 (Online on email-examform@niu.edu.in & Offline both)**

Fee for the Special Back Paper Exams: **Rs 1500/- per paper**
(Separately for Theory and Practical Papers, External & Internal Separately)

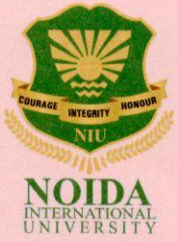
After last date NO examination form will be accepted (even if you have deposited the fee but form is not submitted in the examination section or mailed). Students will themselves be responsible for any inconvenience caused. In case of any query pl contact in the department


(Dr. Alok Kumar)

Controller of Examinations

CC: Hon'ble Pro Chancellor
Hon'ble Vice Chancellor
Registrar
All Directors / HoD
Accounts Section for necessary action

} For kind information



Serial No.: 61901877

NOIDA INTERNATIONAL UNIVERSITY

End Term Examination Form (Back Paper)

Dec / May 20.....

PRF No.....

1. Name of Course:

Roll No.

2. Name of Branch:
(If Applicable)

Enrolment No.

3. Semester:

4. Status of Student: Regular ☐ Pass Out ☐
(Put Tick Mark)

5. Name of the Candidate (In Capital Letters as per High School Certificate)
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6. Father's Name of the Candidate (In Capital Letters as per High School Certificate)
.....

7. Mother's Name (In Capital Letters)
.....

8. Subject Name & Code in which student wishes to appear in the examination:

S.No.	Subject Name (no short forms)	Subject Code	Sem	Theory/ Practical
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

Paste
Passport size
Photograph

Sign of Student

9. Complete Permanent Mailing Address:

Name

Address

.....

District

State

Pin Code

Mobile No

Email ID

Declaration by the Student

I hereby declare that the information given above has been filled by me & are correct to the best of my knowledge & belief. I am aware that my result shall be declared as per the provisions of the ordinance of the University as applicable on me

(PLEASE ATTACH THE COPY OF
THE BACK PAPER FEE RECEIPT)

Signature of the student

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For Office Use Only		It is certified that the information furnished is correct and student is eligible to appear in the examination. Signature & Seal of Head /Director
No Dues Certified	Checked / Verified / Entered	
Authorized Signatory (Accounts)	Authorized Signatory (Examination Section)	