



NOIDA INTERNATIONAL UNIVERSITY

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING OF THE IQAC CORE COMMITTEE, HELD ON 11.11.2021 AT CHANCELLOR'S CONFERENCE ROOM, 03:00 PM

The meeting of the IQAC core committee was held on 11.11.2021 at 03:00 pm.

The following members attended the meeting :

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| 1. Prof. (Dr.) Parsanjeet Kumar, Hon'ble Pro-Vice Chancellor | Chairperson |
| 2. Prof. (Dr.) Jayanand, Registrar | Member |
| 3. Prof. (Dr.) Alok Jain, COE | Member |
| 4. Prof. (Dr.) B K Das, HoD, Physics | Coordinator-IQAC |
| 5. Prof. (Dr.) Prabhat Kumar | Member |
| 6. Prof. (Dr.) N H Simon, Director, SON&H. | Member |
| 7. Prof. (Dr.) Aparna Srivastava, HoD, SLA | Member |
| 8. Mr. Pradeep Kumar, Head(Admin) | Member |

The leave of absentia was granted to Ms Deepali Jain , Prof (Dr.) A.Geetha Bhawani, Mr Abhishek Dwivedi and Mr Dheeraj Gupta.

The Agenda of the meeting as follows:

Item No 1 - All FDP's/Seminars/Conferences to be organized under the banner of IQAC

Item No 2 - IQAC initiatives of Green Audit to be implemented.

Item No 3 - IQAC initiative of Energy Audit to be implemented.

Item No 4 - Any other matter with the permission of the chair.

During the discussion the chairperson welcomed all the members to the meeting of the IQAC core committee and thereafter requested the coordinator IQAC to present the agenda items for deliberation of the IQAC core committee.

Item No 1 : All FDP's/Seminars/Conferences to be organized under the banner of IQAC

It has been resolved all the FDP's/Seminars/Conferences of the Teaching/Non-teaching staff would be conducted under the single umbrella of IQAC. Hon'ble Chancellor gave the instructions to prepare guidelines/ SoP's for conducting the same to make the events par excellence. Every school/department should organize the same with proper process and their documentation works like circulars/notices, reports, photographs, pamphlets/brochures etc. should be kept as repository after authenticated by registrar. All pamphlets/brochures/banners must also bear IQAC logo along with the university logo.

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The following documents should be prepared and shared a copy of same to IQAC Office:

- ✓ Detailed report for each program.
- ✓ Brochure/Geo-tagged Photograph with date and captions; title of the workshops / seminars conducted.
- ✓ Details of resource persons.
- ✓ Copy of circular /brochure /report of the event Photographs with date and caption for each scheme or event.
- ✓ List of programs conducted and the number of candidates enrolled for each of the events.
- ✓ List of candidates participated and their attendance.

• **Item No 2: IQAC initiatives of Green Audit to be implemented.**

It has been resolved that Internal Green Audit would be conducted by the internal audit team constituted by IQAC duly approved by Vice-Chancellor and notified by the Registrar. The auditing report would be submitted to university for the proper implementation and shortfalls raised should comply.


• **Item No 3: IQAC initiative of Energy Audit to be implemented.**


It has been resolved that Internal Energy Audit would be conducted by the internal audit team constituted by IQAC duly approved by the Vice-Chancellor and notified by the Registrar. The auditing report would be submitted to university for the proper implementation and shortfalls raised should comply.


• **Item No 4: Any other matter with the permission of the chair**

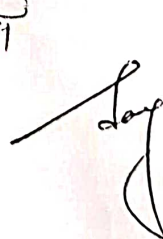
There being no other matter, the meeting was concluded with a vote of thanks to the chair.


Coordinator, IQAC


11/11/21


11/11/21


Chairperson, IQAC


11/11/21