

Referencing with APA 6th - Brief Guide

Based on the *Publication Manual of the American Psychological Association* (6th edition).

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Item	Reference list entries	In text citation	Note
Book one author	Pilger, J. (2006). <i>Freedom next time</i> . London, England: Bantam.	(Pilger, 2006) or ... Pilger (2006).	Short direct quotes: Enclose in “...” and give page number, e.g. Pilger (2006) says that “...” (p. 257).
Book two authors	Shaw, R., & Eichbaum, C. (2008). <i>Public policy in New Zealand: Institutions, processes and outcomes</i> . Auckland, New Zealand: Pearson Education.	(Shaw & Eichbaum, 2008). <i>or</i> According to Shaw and Eichbaum (2008)	In text: In a sentence: use “and’ between authors. Within brackets: use ‘&’ between authors. Reference list: use “&” between authors.
Book three - five authors	Alred, G. J., Brusaw, C. T., & Oliu, W. E. (2009). <i>The business writer’s handbook</i> . New York, NY: St Martin’s Press.	First citation: (Alred, Brusaw, & Oliu, 2009) Subsequent citations: (Alred et al., 2009)	In text: First citation: cite all authors and use “&” before final author. Sentence style: use ‘and’ before final author.
Book six - seven authors	Gazda, G. M., Balzer, F. J., Childers, W. C., Nealy, A. U., Phelps, R. E., & Walters, R. P. (2005). <i>Human relations development: A manual for educators</i> (7th ed.). Boston, MA: Pearson Educational.	Gazda et al. (2005) argue Or It was argued that (Gazda et al., 2005)	In text: First & Subsequent citations: Surname of the first author et al., year Reference list: list all authors. Use “&” before last author.
Book eight or more authors	Watson, S., Gunasekara, G., Gedye, M., van Roy, Y., Ross, M., Longdin, L., ... Brown, L. (2003). <i>Law of business organisations</i> (4th ed.). Auckland, New Zealand: Palatine Press.	(Watson et al., 2003)	In text: First and subsequent citations: Surname of the first author et al. , year. Reference list: use ... between 6 th and last author.
Book chapter	Easton, B. (2008). Does poverty affect health? In K. Dew & A. Matheson (Eds.), <i>Understanding health inequalities in Aotearoa New Zealand</i> (pp. 97–106). Dunedin, New Zealand: Otago University Press.	(Easton, 2008) or Easton (2008) states that... (p. 101).	Reference list: the main entry in your list is the author of the chapter include the page numbers of the chapter. Editors: first name initial. surname. In-text citation: the author of the chapter, year. Give page number for paraphrased ideas or quotes
Book corporate author	New Zealand Health Information Service. (2003). <i>Report on maternity: Maternal and newborn information</i> . Wellington, New Zealand: Ministry of Health.	First citation: (New Zealand Health Information Service [NZHIS], 2003). Then: (NZHIS, 2003)	If the name is short or if the abbreviation would not be easily understood, type out the name each time it occurs. Indicate abbreviation in the first in-text citation .

e-book from a library database	Mollison, M. (2010). <i>Producing videos: A complete guide</i> . Retrieved from http://www.proquest.com	(Mollison, 2010)	Give the homepage URL of the database, remove other parts of the URL after the domain/host name.
Journal article with DOI	Washington, E. T. (2014). An overview of cyberbully in higher education. <i>Adult Learning</i> , 26(1), 21–27. https://doi.org/10.1177/1045159514558412	(Washington, 2014)	DOI (digital object identifier): Find DOIs on the PDF of the article or in the article record on the databases. Use an En dash between pages, e.g. 21–27.
Magazine article online DOI not available	Read, E. (2007, November 1). Myth-busting gen Y. <i>New Zealand Management</i> , 54(10), 63–64. Retrieved from http://www.management.co.nz	(Read, 2007)	Reference List: Give the exact date of the article. Do not give a date of retrieval. Give the homepage URL of the publication (not of the article or database).
Newspaper article online DOI not available no author	Nuke test inquiry doubted. (2009, April 23). <i>The Dominion Post</i> , p. 5. Retrieved from http://www.stuff.co.nz/dominion-post/	("Nuke test inquiry doubted," 2009)	Reference List: Give exact date of article, but no date of retrieval. Give home page URL of the publication (not the article). No author: alphabetise by first significant title word. In text citation: use a short title, or part of a long title, enclose in quotes with a comma: ("...", year)
Website html - no date	Flesch, R. (n.d.). <i>How to write plain English</i> . Retrieved April 12, 2009, from http://www.mang.canterbury.ac.nz/writing_guides/writing/flesch.shtml	(Flesch, n.d.)	Reference List: html websites are likely to change or be updated so include a date of retrieval. Reference List and In text: (n.d.) for no date.
Website PDF	Radio New Zealand. (2008). <i>Annual report 2007-2008</i> . Retrieved from http://static.radionz.net.nz/assets/pdf_file/0010/1796761/Radio_NZ_Annual_Report_2008.pdf	(Radio New Zealand, 2008)	PDF documents are not likely to change so do not include a date of retrieval.
Video online	Bellofolletti. (2009, April 8). <i>Ghost caught on surveillance camera</i> [Video file]. Retrieved from http://www.youtube.com/watch?v=Dq1ms2JhYBI&feature=related	(Bellofolletti, 2009)	Reference List: If only the screen name is available, in this case Bellofolletti, give that as the author. Give exact date of online post, format [Video file], no date of retrieval.
Personal communication letters, emails, interviews, conversations, lecture notes	<i>Cited in text only and NOT included in the reference list.</i>	(T. K. Lutes, personal communication, April 18, 2010). Or According to T.K. Lutes (personal communication, April 18, 2010).	Give the initials as well as the surname of the communicator and provide as exact a date as possible.