



NOIDA INTERNATIONAL UNIVERSITY

(Established by UP Legislature Act No. 27 of 2010 under Section 2 (f) of the UGC Act, 1956)

Scrutiny of Marks/Grades

1. While result is being prepared, a due care at various levels is given to ensure its correctness. Even though, there are chances of minor mistakes of human error. If a student is confident of better results/marks, he may apply for scrutiny of Marks/Grades within 15 days of declaration of results.
2. In scrutiny of answer script, only totaling of marks and evaluation of unevaluated answers, if any, will be done.
3. The answer script will not be reevaluated.
4. In case any mistake is found, the original Statement of Marks/Grades will have to be submitted back to the University only then the new corrected Statement of Marks/Grades will be issued.
5. The scrutiny will be done only for theory paper (s) examination and not for practical subject(s).
6. Result of scrutiny will be informed to the student concerned within 30 days from the date of declaration of results.
7. The following documents are required to be submitted on e-mail examination@niu.edu.in or by hand in examination section:-

- (a) Application form (**Form-11**) duly completed and affixed self-attested latest photograph.
- (b) Payment receipt of non refundable fee of Rs. 1500/- (Rupees one thousand five hundred only) for each subject. The fee can be paid in the university accounts office or online

Noida International University, ICICI Bank
Account No. 025305007799,
IFSC :ICIC0000253)
or by any other online means available on the university website.

8. For any query please contact on Mob No-7840099626 or write to examination@niu.edu.in .



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Application for Scrutiny of Marks/Grades

To,
The Controller of Examinations
Noida International University

Name of :-

School.....

Course.....

Branch.....

Details of Fee Rs..... Receipt No. Date.....

Roll No..... Name of Student

Address for communication.....

..... Pin Code..... Mobile

E-Mail.

Details of Subjects for Scrutiny:

Sr. No.	Name of Subject	Year /Sem.	Main / Back Paper Exam	Marks / Grades Obtained (Theory Exam)	Grade/Marks Obtained After Scrutiny (For office use only)
1					
2					
3					
4					
5					

(Separate sheet will be used if more subjects are there)

Declaration of Student

The above information given by me is correct. I will be solely responsible for wrong information, if any.

(Signature of Student)

This is to certify that the entries (including Marks / Grades) made by the student in the scrutiny form have been checked and verified and are found correct.

Signature of Director/Head with Seal

Encls:

- (i) Copy of result.
- (ii) Fee receipts of Rs.1500/- per subject.