

NIU International Journal of Human Rights and Policy Template

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Abstract

With simple words tell about the purpose of the research. There was no discussion, no story, only the purpose of the research¹. Research methods give names, brands, type of tools, methods, software, reviews, and surveys that have been used to conduct the research. There is no discussion or explanation with 60 words maximum. Findings write only the main results and discussion in a few words. There is no discussion or explanation. Implications write down in a few words the implications/meaning of the results of the research. The contents of the abstract are written using Times fonts, 10pt, 1.5 spacing and in one column format. Abstract contain approximately 200-250 words.

Keywords (10pt, bold): letters, journals, format [words written in lowercase except for abbreviations, in 3-6 words, separated by commas. Use words or phrases that specifically describe the contents of the article, consider the ease of keywords when searching in search engines (for example, searches using Google), and don't use unusual abbreviations.

INTRODUCTION

The following are instructions or writing procedures in NIU International Journal of Human Rights. The author is fully responsible for the contents of the manuscript written. The content of the manuscript is the original work of the author who has never been published in print or other online media. [Times, 10, 1.5 space]. Articles presented in English and using Chicago Manual of Style 17th edition (full note, with Ibid) as citation style.

The format of the contents of the manuscript is divided into four parts, namely:

¹ Chicago Manual of Style 17th Edition (full note, with ibid.) example: Janner Romindo; Muttaqin; Saputra, Didin Hadi; Purba, Deddy Wahyudin; Iswahyudi, M.; Banjarnahor, Astri Rumondang; Kusuma, Aditya Halim Perdana; Faried, Effendi; Sulaiman, Oris Kristianto; Simarmata, E-Commerce: Implementasi, Strategi & Inovasinya (Yayasan Kita Menulis, 2019).

- 1) Introduction; contains background and objectives of the research based on problems and phenomena as well as their relationship with existing theories. Show the novelty of existing research.
- 2) Research Methods; contains an explanation of the research approach undertaken, the focus of the research, respondents, the size and determination of the sample, how to collect data and how to analyze data.
- 3) Findings; contains the results of the research and the discussion of the data found and the meaning and or implications of the research results (scientific impact).
- 4) Conclusion; contains research conclusions and suggestions for further research.

MANUSCRIPT FORMAT

Script Length [Title section]

Manuscripts are written in A4 paper size with a number of pages is 10-15 pages, including tables and figures, and with reference to the writing procedures as they have been compiled in this writing or style guide.

Manuscript Organization

Every paragraph change without blank line spacing and start the paragraph with indented writing on the 7th space beat to start the first letter. The line spacing for scripts is single. Numbering headings with Arabic system with sub-headings up to a maximum of 3 levels.

Citation Style

This journal using Chicago Manual of Style 17th edition (full note, with Ibid.). The author does not need to type the citation manually. These are the format of book², journal article³ and regulation⁴ using this citation style.

Table

Tables must be numbered in the order of presentation (Table 1, Table 2, etc.). To show where the table is, use the number from the table. Don't use the words below, above, the following, etc. The title of the table is written on the table with centered position. Writing the table number is followed by a colon (:). Arial font size used is 9pt and the position of the writing in the middle (centered). Each table description is accompanied by a source or its reference (if needed) marked with square brackets [...] at the opening and closing source.

² Shohib Muslim & Khotbatul Laila, *Hukum Bisnis* (Malang: Polinema Press, 2018).

³ Emmy Febriani Thalib and Ni Putu Suci Meinarni, "Tinjauan Yuridis Mengenai Marketplace Berdasarkan Peraturan Perundang-Undangan Di Indonesia," *Jurnal IUS Kajian Hukum Dan Keadilan* 7, no. 2 (2019), <https://doi.org/http://dx.doi.org/10.29303/ius.v7i2.622>.

⁴ Republik Indonesia, "UU Informasi Dan Transaksi Elektronik," Pub. L. No. Undang-Undang Nomor 19 Tahun 2016 perubahan atas Undang-Undang Nomor 11 Tahun 2008 (2016).

Table 1: Table Title (Times, 9, spacing 1pt normal)
 [Source: source writing starts and ends with square brackets]

No.	Name of Respondent	Answers Questionnaire				
		a	b	c	d	abstain
1	Respondent A	Agree	Better	Less etc
2	Respondent B	Agree	Better	Less etc
3	Respondent C	Agree	Better	Less etc
...etc	...etc	...etc	... etc	... etc	... etc	... etc

Figure

Figure must be numbered in the order of presentation (Figure 1, Figure 2, etc.). The figure title is placed below the figure with the center position (centered). Writing the figure number is followed by a period (.) Then the title of the figure. Times font size used is 9pt, the position in the middle. Each description of the figure to be completed with the source (if needed) or reference is marked with square brackets [...] on the opening and closing the source.



Figure 1. Figure Title (Times, 10, normal 1 space)
 [Source: source writing starts and ends with square brackets]

References

References are written in sequence and all that is listed in the bibliography must be referred to in writing or paper. Source citations in the manuscript are written in brackets, for example: (Sihombing, 2007: 27).

LAYOUT AND SPECIFICATIONS

Specification

The writing of the manuscript uses Times typeface for the entire manuscript, with the letter size as exemplified in this writing guide. Spacing is single and the contents of the text or text using the left-right alignment (justified).

Page Size

The page size is A4 (210 mm x 297 mm). Right, top, bottom page margins are 2.5 cm and 3 cm for left margin. Page margins multiple pages setting is mirror margin. So the margin setting for odd pages (or right side sheets in books) is 3 cm left margin, 2.5 cm right margin and for even pages (or left side sheets in a book) is 2.5 cm left margin, 3 cm right margin.

Script Layout

An easy way to make layouts is to use this guide directly.

Headings

Leave a blank line between different chapters and between sub-chapters in the text.

CONCLUSION

This guide has explained how the manuscripts/articles must be written and prepared for publication in NIU International Journal of Human Rights. All incoming texts will go through a review process by NIU International Journal of Human Rights Peer Reviewers. Articles that have been accepted will be published by NIU International Journal of Human Rights in Print format and also available at <https://niu.edu.in/niuijhr> which is scheduled to be published once a year.

ACKNOWLEDGEMENTS

Acknowledgements indicate sources of funding or help received in carrying out the research and/or preparing the manuscript if any.

REFERENCES [no numbers and capital letters, Times, 10 pt, 1.5 space]

Write a bibliography using the following conditions;

- 1) Use at least 15 primary sources (books and journal articles).
- 2) Use book references in the last decade at 20% of the total reference.
- 3) Use the standard writing of a bibliography based on Chicago Manual of Style 17th edition (full note, with Ibid.) described as follows:

(Reference from the book)

Author, Initial/Title/First name. Year. *Book title*. Edition. Place of publication: Publisher.

Redman, P. 2006. *Good essay writing: a social sciences guide*. 3rd ed. London: Open University in assoc. with Sage.

(Reference from journal articles)

Author, Initial. Year. Article title. *Full journal title*, Volume number (Issue/Part number), page.

Boughton, J. M. 2002. The Bretton Woods proposal: an in depth look. *Political Science Quarterly*, 42 (6), pp.564-78.

(References from newspaper articles)

Author, Initial. Year. Article title. Full title of newspaper, date and month before page number and column row.

Slapper, G. 2005. Corporate management: new issues for lawyers. *The Times*, 3 Sep. p. 4b.

(Reference from the conference)

Author, editor or organization. Year. Full title of the conference. Location, Date, Publisher: place of issue.

UNDESA (United Nations Department of Economic and Social Affairs). 2005. 6th Global forum on reinventing government: towards participatory and transparent governance. Seoul, Republic of Korea 24-27 May 2005. United Nations: New York.

(Reference from the conference paper)

Author. Year. Full title of the conference. In: followed by the editor or the name of the organization, the full title of the conference. Location, Date, Publisher: place of issue.

Brown, J. 2005. Evaluating surveys of transparent governance. In: UNDESA (United Nations Department of Economic and Social Affairs), 6th Global forum on reinventing government: towards participatory and transparent governance. Seoul, Republic of Korea 24-27 May 2005. United Nations: New York.

(Reference from the dissertation)

Author. Year. Dissertation title. University place or address: University name.

Richmond, J. 2005. Customer expectations in the world of electronic banking: a case study of the Bank of Britain. Ph. D. Chelmsford: Anglia Ruskin University.

(Reference from Websites)

Source. Year. Title of web page. (Update date) URL: address/URL and details such as the date of access.

National Electronic Library for Health. 2003. Can walking make you slimmer and healthier? (Hitting the headlines article) [Online] (Updated Jan 16, 2005) URL: <http://www.nhs.uk.hth.walking> [Accessed on April 10, 2005]

(Reference from Regulations)

Publisher (Government, State or Organization). Name of the Regulation (including Number and Year). Year. Indonesia, Republik. UU Informasi dan Transaksi Elektronik, Pub. L. No. Undang-Undang Nomor 19 Tahun 2016 perubahan atas Undang-Undang Nomor 11 Tahun 2008 (2016).